



**CADPAC**  
**Education Sub-Committee**  
**February 21, 2003**

Approved 04-11-03

**Meeting Minutes**

**Opening:** Meeting was opened by Judge Sutton at 12:30 PM in Room 1165, IJC.

Members present: Judge Joe V. Sutton, Bernie Burns, Scott Filley, Lori Calmus-Maike,  
Cindy Houseman

Staff present: Lori Amsbury, Donna Durr

It was mentioned that Mr. William Carey was absent from the meeting due to the death of a family member. Members extended their condolences to Mr. Carey and his family.

**Previous Minutes:** Scott Filley/Bernie Burns recommended approval of the January Minutes with three changes. Their motion was unanimously passed.

**Agenda Topics:**

**1. Annual Meeting**

- A.** Donna presented members with an update on the progress of the annual meeting. One session (Adolescent Brain Development) has been dropped from the Agenda. A presenter could not be obtained. This will be of minimal impact since only eleven attendees have registered for this breakout. A sign will be posted at registration indicating the cancellation. Everything is progressing very well. The registration numbers appear to be the largest ever for the Annual Meeting. We anticipate 125 participants for Wednesday, Drug Court Team Workshop and 350 participants for Thursday and Friday's Annual Meeting.
  
- B. Public Notice of Contracting Opportunity (PNCO) - (Enclosure 1) –**  
In Bill's absence, Donna provided members with a revised draft of the PNCO for obtaining assistance to develop an IJC checklist to determine the criteria necessary for approving/disapproving substance abuse education curricula submitted by participating programs in accordance with the new education rules (Sec. 31). Members were encouraged to provide their comments on the PNCO to Bill by February 26. The dates in the PNCO will be adjusted by Bill, upon its final coordination. There was a brief discussion on the timeframe for submission. Would 30 days provide enough time for someone to evaluate and provide information for consideration? This will be conveyed to Bill for consideration in the final notice.

### **3. CSAMS Update –**

- A.** An 11/1/2002 Draft Revision of Section 30 of the Rules was presented to members for comment at the previous meeting. Based on the Subcommittee Comments and Program Discussion a new draft was developed that will be available for public comment in March. Notice will be sent when that date is set.
- B.** A Memorandum from Donna Durr to Judge Sutton was submitted. This Memo was regarding Comment on New Proposed Section 30 (CSAMS) of Rules. Based on discussion of the 11/1/02 proposed rule change to Section 30 (CSAMS) conducted at the January 2003 Education subcommittee meeting and the Feb 5, 2003 Program Discussion meeting. This information was recommended by committee members; Filley, Allen, Blackwelder and Houseman as an Education subcommittee position. (**Enclosure 2**)

**4. Open Discussion** Members had an open discussion on CSAMS, Prime For Life and other topics. There were no motions as a result of this discussion.

**Next meeting:**            **April 11, 2003 @ 12:30 PM** at IJC, room 1078  
**Future Meeting Dates:**    June 13, 2003      Aug. 8, 2003      Oct. 10, 2003

**Meeting adjourned** at 1:10 P.M.

Respectfully submitted,

**Donna Durr**

Donna Durr

Enclosures: 3

- 1. PNCO- Section 31
- 2. Memorandum from Education Subcommittee

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